

Woking Borough Council
Exercise of Delegated Authority by Chief Executive
Members' and Special Responsibility Allowances

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1. At its meeting on 11 February 2016, the Council agreed that I should be authorised to determine Members' Allowances and Special Responsibility Allowances in future years in consultation with the Independent Remuneration Panel and in accordance with an aggregate Members' Allowances budget set annually by the Council.
2. During February and March 2021, the Independent Remuneration Panel carried out a comprehensive review of Members' Allowances. The Panel's report was submitted to the Council in March 2021 and set out the Panel's recommendations, as shown below in i) to vi).
3. Having considered the Panel's report, I am in agreement with the Panel's recommendations. I therefore determine that Members Allowances and Special Responsibility Allowances for 2021/22 and future years should be as set out in i) to vi) below:
 - i) The Basic Allowance to remain at £7,200.
 - ii) The framework for the overall budget for Members Allowances increase over the next 3 years by the percentage increase in the total Employee Budget.
 - iii) Special Responsibility Allowances (SRAs) to remain as follows for 2021/22 and future years (pro-rated to the Leader SRA currently set at £12,000):
 - Deputy Leader – 30% of the Leader SRA (£3,600)
 - Portfolio Holder – 20% of the Leader SRA (£2,400)
 - Licensing Chairman – 5% of the Leader SRA (£600)
 - Planning Chairman – 20% of the Leader SRA (£2,400)
 - Overview and Scrutiny Committee Chairman – 10% of the Leader SRA (£1,200)
 - Opposition Group Leader – 10% of the Leader SRA (£1,200)
 - Group Leader – 5% of the Leader SRA (£600)
 - iv) Under Travelling Expenses, the mileage rate to remain in line with HMRC approved mileage rates (45p per mile for motorised vehicles, 20p per mile for bicycles).
 - v) The Subsistence Allowance be linked to employee indexation.
 - vi) The Dependents' Carers' Allowance be linked to the National Living Wage of £8.91 p/h. This is the rate of reimbursement used by the Local Government Association (LGA).

Signed


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Chief Executive

Date

..... 30 March 2021